



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/893,440	06/29/2001	Thomas Edward Udd	HAR66 013

CONFIRMATION NO. 6373

## FORMALITIES LETTER



\*OC00000006440402\*

L. Lawton Rogers, III  
Suite 300  
1401 Eye Street, N.W.  
Washington, DC 20005

Date Mailed: 08/17/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130. {

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);
- Abstract must be on a separate sheet.

*A copy of this notice **MUST** be returned with the reply.*

PART 2 - COPY TO BE RETURNED WITH RESPONSE



ATTORNEY DOCKET NO. HAR66 013

**IN THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In re Patent Application of Thomas Edward Udd

Serial No.: 09/893,440

Filed: June 29, 2001

Title: HUB IDU CARD INSERT PANEL AND METHOD

**TRANSMITTAL**

The Honorable Commissioner of  
Patents and Trademarks  
Washington, D.C. 20231

Sir:

Transmitted herewith is a Notice to File Missing Parts, a Combined Declaration and Power of Attorney, Substitute Drawings showing Figures 1-7, an Abstract, a Petition for Extension of Time and a check in the amount of \$240.00 for the Notice (\$130.00) and the Petition (\$110.00) for the above-identified Application.

If a Petition for an Extension of Time is necessary for the paper transmitted herewith to be timely filed, this transmittal is to be considered as a petition to extend the response period by the amount of time needed for the paper to be timely filed.

The Commissioner is hereby authorized to charge payment of any additional fees associated with this communication or credit any overpayment to Deposit Account 18-1835.

A duplicate of this sheet is enclosed.

Respectfully submitted,



L. Lawton Rogers, III

Reg. No. 24,302

D. Joseph English

Reg. No. 42,514

Mark C. Comtois

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Patrick D. McPherson

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Dated: November 15, 2001



0300

ATTORNEY DOCKET NO. HAR66 013

**THE UNITED STATES PATENT AND TRADEMARK OFFICE**

In re the Application of Thomas E. Udd

Serial No.: 09/893,440

Filed: June 29, 2001

Title: HUB IDU CARD INSERT PANEL AND METHOD

**TRANSMITTAL**

The Honorable Commissioner of  
Patents and Trademarks  
Washington, D.C. 20231

Sir:

Transmitted herewith is an Information Disclosure Statement, and a copy of the document cited therein in the above-identified application.

☒ No fee required:

☐ Filed within three months of filing application, or

☐ Certification made.

☒ Filed prior to first Office Action.

The Commissioner is hereby authorized to charge payment of any additional fees associated with this communication or credit any overpayment to Deposit Account No. 18-1835.

A duplicate of this sheet is enclosed.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "L. Lawton Rogers, III", with a long horizontal flourish extending to the right.

L. Lawton Rogers, III

Reg. No. 24,302

D. Joseph English

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Dated: October 4, 2001